



Health Services
LOS ANGELES COUNTY

Los Angeles County
Board of Supervisors

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First District

Mark Ridley-Thomas
Second District

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Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

October 6, 2010

TO: Each Supervisor

FROM: John F. Schunhoff, Ph.D.
Interim Director

SUBJECT: **NOTIFICATION OF DEPARTMENT OF HEALTH SERVICES'
USE OF DELEGATED AUTHORITY TO EXECUTE AN
AMENDMENT TO EXTEND AGREEMENT WITH THE
AMERICAN CANCER SOCIETY**

John F. Schunhoff, Ph.D.
Interim Director

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This is to advise your Board that the Department of Health Services is exercising its delegated authority, approved on October 7, 2008 (attached), to execute an Amendment to Memorandum of Understanding Agreement No. H-703524 with the American Cancer Society (ACS) to extend the term for the period of October 7, 2010 through October 6, 2012, at no net County cost.

The Amendment allows ACS to continue a Patient Navigator Program at Harbor-UCLA Medical Center that provides cancer related information, resource and referral services to cancer patients and their families.

County Counsel has reviewed and approved the Amendment as to form.

If you have any questions or require additional information, please let me know.

JFS:ev

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

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ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

October 7, 2008

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OCT 07 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL OF MEMORANDUM OF UNDERSTANDING AGREEMENT
BETWEEN THE COUNTY OF LOS ANGELES AND THE AMERICAN
CANCER SOCIETY
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT:

To request Board approval for a Memorandum of Understanding Agreement between the County of Los Angeles and the American Cancer Society.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Interim Director of the Department of Health Services (DHS), or his designee, to execute a Memorandum of Understanding (MOU) Agreement with the American Cancer Society (ACS) to implement a Patient Navigator Program (Program), allowing ACS to provide cancer related information, resource and referral services to cancer patients and their families at the DHS Harbor-UCLA Medical Center (H-UCLA), for a period of two years, effective from the date of Board approval, at no net County cost.
2. Delegate authority to the Interim Director of DHS, or his designee, to execute an extension of the MOU Agreement at no net County cost for up to two years, following the approval of County Counsel and notification to the Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

In approving this action, the Board is authorizing the Interim Director, to enter into MOU, substantially similar to Exhibit I, under which ACS will establish a Program at H-UCLA to assist cancer patients and their families.

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Delegated authority to extend the no cost MOU will expedite the extension of this invaluable resource for cancer patients at H-UCLA.

Implementation of Strategic Plan Goals

This action supports Goal 1 of the County's Strategic Plan Goal of Service Excellence to cancer patients and their families by promoting best practices for patient care.

FISCAL IMPACT/FINANCING:

There is no net County Cost. The ACS received funding from AstraZeneca Pharmaceuticals, LP for the development and implementation of the Program site at H-UCLA. The ACS will provide one-full time qualified staff member to provide services without charge to the County. H-UCLA will provide office space and office equipment to be used for the purpose of providing cancer patient referral services as stated in the MOU. No new County personnel will be hired for the program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The ACS is a nationwide community-based voluntary health organization dedicated to eliminating cancer as a major health problem by preventing cancer and diminishing suffering from cancer, through research, education, advocacy and service.

The ACS Program is designed to provide cancer patients and families with personalized and reliable cancer information, resource referral, and timely follow-up. The goal is to assist with the delivery of timely information on available programs and services for patients undergoing cancer treatment, thereby improving quality of life for this patient population. The ACS has placed an emphasis on targeting medically underserved patients, further maximizing the impact of their program.

The ACS Program will provide cancer-related referral services at H-UCLA for up to 40 hours per week. The services will be provided as a result of patient self-referral or referral by a physician, nurse practitioner, registered nurse, social worker, or nutritional staff. The services offered through the ACS Program are consistent with the stated mission and objectives of H-UCLA.

The MOU will become effective for a two-year period from the date of Board approval and may be terminated for convenience by either party upon 60 days advance written notice. Since this is a non-financial agreement which mutually benefits both organizations, the parties have agreed to mutual indemnification. The Chief Executive Office Risk Management Branch and County Counsel concur with this approach. At the end of the two years, if non-County funding is available to fully offset the cost of the ACS Program and the parties mutually agree to continue the Program, the MOU

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may be extended for an additional term of up to two years under delegated authority, following approval by County Counsel. Your Board will be notified if the MOU is extended.

County Counsel has reviewed and approved Exhibit I as to form.

CONTRACTING PROCESS:

Not Applicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Board approval of the recommended action will enhance services to cancer patients at H-UCLA.

Upon approval, DHS requires three signed copies of the Board's action.

Respectfully submitted,



John F. Schunhoff, Ph.D.
Interim Director

JFS:jc

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors